

4. REVENUE DEPARTMENT

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of Feb. 16	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	State Subject Certificate PRC	ACR/ ADC/ SDM concerned	30 days	Nil	732	732	Nil	Nil	Nil	Nil
2	Reserved Category Certificate	Tehsildar Concerned	15 days	Nil	216	216	Nil	Nil	Nil	Nil
3.	Dependent certificate	ACR/ ADC/ SDM concerned	30 days	Nil	27	27	Nil	Nil	Nil	Nil
04.	Extract of Fard Intikhab	Naib Tehsildar concerned	10 days	Nil	261	261	Nil	Nil	Nil	Nil
05.	Extract of Girdawari	Naib Tehsildar concerned	10 days	Nil	637	637	Nil	02	02	Nil
06.	Extract of Aks Masavi/ Latha	Naib Tehsildar concerned	10 days	Nil	44	44	Nil	Nil	Nil	Nil
07.	Extract of Jamabandi	Naib Tehsildar concerned	10 days	Nil	709	709	Nil	02	02	Nil
08.	Attestation of mutations	Tehsildar concerned	30 days	Nil	209	209	Nil	Nil	Nil	Nil
09.	Inheritance Mutations	Naib Tehsildar / Tehsildar concerned	30 days from the date of intimation/ application to the mutation attesting officer	Nil	51	51	Nil	Nil	Nil	Nil
10	Copy of mutation	Tehsildar concerned	10 days	Nil	70	70	Nil	Nil	Nil	Nil

11	Demarcation of land	Naib Tehsildar concerned	30 days	Nil	60	60	Nil	Nil	Nil	Nil
12	Extract of Tatima Shajra	Naib Tehsildar concerned	30 days	Nil	170	170	Nil	Nil	Nil	Nil
13	Extract of Chullah / Chowkidars	Naib Tehsildar concerned	10 days	Nil	368	368	Nil	Nil	Nil	Nil
14	Income Certificate	Tehsildar concerned	30 days	Nil	404	404	Nil	Nil	Nil	Nil
15.	Copy of Voter List	Tehsildar (AERO) concerned/ Election Naib Tehsildar of the District	05 days	Nil	381	381	Nil	Nil	Nil	Nil
16.	Marriage Certificate under Hindu Marriage Act.	Tehsildar (Registrar) concerned	05 days	Nil	03	03	Nil	Nil	Nil	Nil