

Govt of Jammu and Kashmir  
Office of the District Development commissioner Pulwama.

The Commissioner /secretary to Government,  
General Administration Department,  
J&K Srinagar/Jammu

No:- ADDC/Pul/PSGA/ 337-39

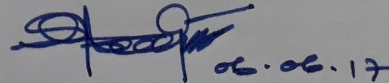
dated 6/6/2017

Subject:- Implementation of Jammu and Kashmir Public Service Guarantee Act,2011  
In District Pulwama.

Sir,

Enclosed kindly find the action taken report on the subject matter for the month of April 2017 on the prescribed formats in respect of District Pulwama for favor of further necessary action at your end.

Yours faithfully,



Add. District Development Commissioner  
Pulwama.

Copy to:-

- 01). District Development Commissioner ,Pulwama For Favor of information.
- 02). \_\_\_\_\_ with displeasure that report has not been filed from your departments /offices which can attract penal clauses of Public Service Guarantee act 2011.





**B. EXECUTIVE ENGINEER ELECTRIC DIVISION PULWAMA**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April . 2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 20 KW	Executive Engineer Electrical Concerned	35 days	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received
2.	Electricity connection commercial with load of 20 KW	Executive Engineer Electrical Concerned	35 days	DO	DO	DO	DO	DO	DO	DO
3.	Electricity connection industrial with load of 20 KVA/ HP	Executive Engineer Electrical Concerned	35 days	DO	DO	DO	DO	DO	DO	DO
4.	NOC for construction of house from P DD	Executive Engineer Concerned	30 days	DO	DO	DO	DO	DO	DO	DO

**B. (i) ASSTT: EXECUTIVE ENGINEER ELECTRIC SUB DIVISION PULWAMA**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April . 2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 20 KW	Assistant Executive Engineer Electrical Concerned	35 days	Nil	110	110	Nil	Nil	Nil	Nil
2.	Electricity connection commercial with load of 20 KW/	Assistant Executive Engineer Electrical Concerned	35 days	Nil	50	50	Nil	Nil	Nil	Nil
3.	Electricity connection industrial with load of 20 KVA/ HP	Assistant Executive Engineer Electrical Concerned	35 days	Nil	20	20	Nil	Nil	Nil	Nil
4.	NOC for const of House from	Assistant Executive Engineer	30 days	Nil	15	15	Nil	Nil	Nil	Nil

	PDD	Electrical Concerned								
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**B. (ii) ASSTT: EXECUTIVE ENGINEER ELECTRIC SUB DIVISION NEWA**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 10 KW	Assistant Executive Engineer Electrical Concerned	30 days	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2.	Electricity connection commercial with load of 05 KW	Assistant Executive Engineer Electrical Concerned	30 days	50	50	Nil	Nil	Nil	Nil	Nil
3.	Electricity connection industrial with load of 10 KVA/ HP	Assistant Executive Engineer Electrical Concerned	30 days	27	27	Nil	Nil	Nil	Nil	Nil



**C. EXECUTIVE ENGINEER ELECTRIC DIVISION AWANTIPORA**

S. No .	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April . 2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 20 KW	Executive Engineer Electrical Concerned	35 days	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received
2.	Electricity connection commercial with load of	Executive Engineer Electrical Concerned	35 days	do	do	do	do	do	do	Do



	20 KW									
3.	Electricity connection industrial with load of 30 KVA/ HP	Executive Engineer Electrical Concerned	35 days	do	do	do	do	do	do	Do
4.	NOC for construction of house from P DD	Executive Engineer Concerned	30 days	do	do	do	do	do	do	do

**C. (i) ASSTT: EXECUTIVE ENGINEER ELECTRIC SUB DIVISION AWANTIPORA**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 10 KW	Assistant Executive Engineer Electrical Concerned	30 days	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2.	Electricity connection commercial with load of 5 KW	Assistant Executive Engineer Electrical Concerned	30 days	Nil	2	2	Nil	Nil	30 days	Nil
3.	Electricity connection	Assistant Executive	30 days	Nil	4	4	Nil	Nil	30 days	Nil



	5 KW	Concerned								
3.	Electricity connection industrial with load of 10 KVA/ HP	Assistant Executive Engineer Electrical Concerned	30 days	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>
	Electricity connection industrial with load of 10 KVA/ HP	Assistant Executive Engineer Electrical Concerned	30 days	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>	<b>DO</b>

**C. (iii) ASSTT: EXECUTIVE ENGINEER ELECTRIC SUB DIVISION PAMPORE**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Electricity connection domestic with load of 10 KW	Assistant Executive Engineer Electrical Concerned	30 days	<b>Nil</b>	<b>08</b>	<b>08</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

2.	Electricity connection commercial with load of 5 KW	Assistant Executive Engineer Electrical Concerned	30 days	<b>Nil</b>	<b>2</b>	<b>2</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
3.	Electricity connection industrial with load of 10 KVA/ HP	Assistant Executive Engineer Electrical Concerned	30 days	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

### **3. PUBLIC HEALTH ENGINEERING DEPARTMENT**

#### **A. EXECUTIVE ENGINEER PHE DIVISION PULWAMA**

<b>S.</b>			<b>Stipulated time frame</b>	<b>Pending applicatio</b>	<b>No. of application</b>	<b>In number of applications/ cases</b>	<b>Status pending applications</b>
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<b>No .</b>	<b>Name of the Service</b>	<b>Designated Officer</b>	<b>for providing service</b>	<b>ns of previous month</b>	<b>s received in the month of April .2017</b>	<b>Service provide d</b>	<b>Rejecte d</b>	<b>Pendin g</b>	<b>Pendin g within time limit</b>	<b>Pending beyond time limit</b>
1	Sanction for domestic water connection	Executive Engineer PHE Concerned	15 days	<b>Nil</b>	<b>04</b>	<b>0 4</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
2.	Actual domestic water connection supply	Executive Engineer PHE Concerned	30 days	<b>Nil</b>	<b>04</b>	<b>04</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
3.	NOC for construction of house from PHE	Executive Engineer Concerned	30 days	<b>Nil</b>	<b>10</b>	<b>10</b>	<b>Nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>

**B. EXECUTIVE ENGINEER PHE DIVISION AWANTIPORA**

<b>S. No .</b>	<b>Name of the Service</b>	<b>Designated Officer</b>	<b>Stipulated time frame for providing service</b>	<b>Pending applicatio ns of previous month</b>	<b>No. of application s received in the month of April .2017</b>	<b>In number of applications/ cases</b>			<b>Status pending applications</b>	
						<b>Service provide d</b>	<b>Rejecte d</b>	<b>Pendin g</b>	<b>Pendin g within time limit</b>	<b>Pending beyond time limit</b>

1	Sanction for domestic water connection	Executive Engineer PHE Concerned	15 days	Nil	25	25	Nil	Nil	Nil	Nil
2.	Actual domestic water connection supply	Executive Engineer PHE Concerned	15 days	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3.	NOC for construction of house from PHE	Executive Engineer Concerned	30 days	Nil	14	14	Nil	Nil	Nil	Nil

#### **4. REVENUE DEPARTMENT**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	State Subject Certificate PRC	ACR/ ADC/ SDM concerned	30 days	Nil	2253	2253	Nil	Nil	Nil	Nil

2	Reserved Category Certificate	Tehsildar Concerned	15 days	<b>09</b>	<b>460</b>	<b>651</b>	<b>Nil</b>	<b>18</b>	<b>Nil</b>	<b>Nil</b>
3.	Dependent certificate	ACR/ ADC/ SDM concerned	30 days	<b>Nil</b>	<b>07</b>	<b>07</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
04.	Extract of Fard Intikhab	Naib Tehsildar concerned	10 days	<b>Nil</b>	<b>418</b>	<b>418</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
05.	Extract of Girdawari	Naib Tehsildar concerned	10 days	<b>Nil</b>	<b>864</b>	<b>864</b>	<b>Nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>
06.	Extract of Aks Masavi/ Latha	Naib Tehsildar concerned	10 days	<b>Nil</b>	<b>106</b>	<b>106</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
07.	Extract of Jamabandi	Naib Tehsildar concerned	10 days	<b>Nil</b>	<b>1137</b>	<b>1137</b>	<b>Nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>
08.	Attestation of mutations	Tehsildar concerned	30 days	<b>Nil</b>	<b>184</b>	<b>184</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
09.	Inheritance Mutations	Naib Tehsildar / Tehsildar concerned	30 days from the date of intimation/ application to the mutation attesting officer	<b>Nil</b>	<b>275</b>	<b>275</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
10	Copy of mutation	Tehsildar concerned	10 days	<b>Nil</b>	<b>49</b>	<b>49</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
11	Demarcation of land	Naib Tehsildar concerned	30 days	<b>Nil</b>	<b>90</b>	<b>90</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
12	Extract of Tatima Shajra	Naib Tehsildar concerned	30 days	<b>Nil</b>	<b>198</b>	<b>198</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
13	Extract of Chullah / Chowkidars	Naib Tehsildar concerned	10 days	<b>Nil</b>	<b>615</b>	<b>615</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
14	Income Certificate	Tehsildar concerned	30 days	<b>Nil</b>	<b>494</b>	<b>494</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
15.	Copy of Voter List	Tehsildar (AERO)	05 days	<b>Nil</b>	<b>599</b>	<b>599</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

		concerned/ Election Naib Tehsildar of the District								
16.	Marriage Certificate under Hindu Marriage Act.	Tehsildar (Registrar) concerned	05 days	<b>Nil</b>	<b>03</b>	<b>03</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

### **5. TRANSPORT DEPARTMENT**

<b>S.</b>			<b>Stipulated time frame</b>	<b>Pending applicatio</b>	<b>No. of application</b>	<b>In number of applications/ cases</b>	<b>Status pending applications</b>
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No .	Name of the Service	Designated Officer	for providing service	ns of previous month	s received in the month of April .2017	Service provide d	Rejecte d	Pendin g	Pendin g within time limit	Pending beyond time limit
1	Learners License	ARTO	15 days	Information not received	Information not received	Informat ion not received	Informat ion not received	Informa tion not receive d	Informat ion not received	Informati on not received
2	Driving License	ARTO	30 days	<b>Do</b>	<b>do</b>	<b>Do</b>	<b>do</b>	<b>do</b>	<b>do</b>	<b>Do</b>
3	Registration of vehicles.	ARTO	30 days	<b>Do</b>	<b>Do</b>	<b>Do</b>	<b>Do</b>	<b>Do</b>	<b>do</b>	<b>Do</b>
4.	Renewal of Driving Licenses	ARTO	15 days	<b>Do</b>	<b>Do</b>	<b>Do</b>	<b>Do</b>	<b>do</b>	<b>do</b>	<b>Do</b>
5	Issuance of Fitness Certificate	ARTO	30 days	<b>do</b>	<b>Do</b>	<b>do</b>	<b>Do</b>	<b>do</b>	<b>do</b>	<b>do</b>

#### **6. HOUSING & URBAN DEVELOPMENT DEPARTMENT**

S. No .	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending application s of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provide d	Rejecte d	Pendin g	Pending within time limit	Pending beyond time limit
1	Birth/ Death	Registrar MC	30 days	<b>Nil</b>	<b>736</b>	<b>736</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

	Certificates	Pulwama								
2	Building permission for construction of house	Executive Officer MC Pulwama.	30 days	<b>45</b>	<b>590</b>	<b>506</b>	<b>Nil</b>	<b>45</b>	<b>Nil</b>	<b>Nil</b>
3	Birth/ Death Certificates	Registrar MC Pampore	30 days	<b>Nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
4	Building permission for construction of house	Executive Officer MC Pampore.	30 days	<b>Nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>	<b>nil</b>	<b>Nil</b>	<b>Nil</b>
5	Birth/ Death Certificates	Registrar MC Tral	30 days	<b>nil</b>	<b>986</b>	<b>979</b>	<b>2</b>	<b>05</b>	<b>05</b>	<b>Nil</b>
6	Building permission for construction of house	Executive Officer MC Tral.	30 days	<b>nil</b>	<b>219</b>	<b>153</b>	<b>Nil</b>	<b>68</b>	<b>Nil</b>	<b>Nil</b>
7	Birth/ Death Certificates	Registrar MC Khrew	30 days	<b>22</b>	<b>20</b>	<b>20</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
8	Building permission for construction of house	Executive Officer MC Khrew.	30 days	<b>07</b>	<b>04</b>	<b>05</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
9	Birth/ Death Certificates	Registrar MC Awantipora	30 days	<b>Nil</b>	<b>Nil</b>	<b>nil</b>	<b>Nil</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>
10	Building permission for construction of house	Executive Officer MC Awantipora	30 days	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**17. INDUSTRIES & COMMERCE DEPARTMENT**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	NDC from DIC (Employment Purpose)	General Manager DIC	05 days	Nil	97	97	Nil	Nil	Nil	Nil
2	Registration of New Industrial Units (Provisional/ EM part-I)	General Manager DIC	05 days	Nil	04	04	Nil	Nil	Nil	Nil
3	Registration of New Industrial Units (Formal/ EM part-II)	General Manager DIC	15 days	Nil	01	01	Nil	Nil	Nil	Nil

**18. LABOUR & EMPLOYMENT DEPARTMENT**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	No Objection certificate (NOC) for Employment	Deputy Director/ AD concerned DE&CC	05 days	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received
2	Registration of unemployed youth	Deputy Director/ AD concerned DE&CC	05 days	do	do	do	do	do	do	do

**19.PUBLIC WORKS (R&B) DEPARTMENT**

S. No .	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Issuance of contractor cards "B", "C" & "D" Class	Superintending Engineer	35 days	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received	Information not received

**HOME DEPARTMENT AWANTIPORA**

S. No .	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Copy of FIR	SHO concerned	One day of the complainant and three days for others from the date of application	Nil	08	08	Nil	Nil	Nil	Nil
2	Verification by Police Station	SHO Concerned	07 days	nil	nil	nil	Nil	nil	nil	Nil

concerned for certification of Identity										
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### **HOME DEPARTMENT PULWAMA**

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April .2017	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pending beyond time limit
1	Copy of FIR	SHO concerned	One day of the complainant and three days for others from the date of application	-	17	17	-	-	-	-
2	Verification of police for issuance of character certificate	SP Concerned		110	26	124	3	9	7	2



			specialized investigation report/Viscera report.							
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