HOME DEPARTMENT

S. No.	Name of the Service	Designated Officer	Stipulated time frame for providing service	Pending applications of previous month	No. of applications received in the month of April. 16	In number of applications/ cases			Status pending applications	
						Service provided	Rejected	Pending	Pending within time limit	Pendi beyon time li
1	Copy of FIR	SHO concerned	One day of the complainant and three days for others from the date of application	Nil	36	36	Nil	Nil	Nil	Nil
2	Verification by Police Station concerned for certification of Identity	SHO Concerned	07 days	Nil	103	103	Nil	Nil	Nil	Nil
3	Verification by Police for issuance of Character Certificate.	SP Concerned	15 days	103	103	103	Nil	Nil	Nil	Nil
4	Copy of untraced report in accident/ drowning cases	SHO concerned	15 days from the date of conclusion of investigation.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	Copy of untraced reports in cases of stolen vehicles	SHO concerned	15 days from the date of conclusion of investigation.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
6	Copy of untraced report in theft cases.	SHO concerned	15 days from the date of conclusion of investigation.	Nil	Nil	Nil	Nil	Nil	Nil	Nil